

## BID NOTICE

Golden Acres Development RFP # 2021 - 03

### **Landscape Maintenance**

Nelson & Associates, Inc. is soliciting bids from qualified companies to furnish labor, materials, equipment and service required to perform Landscaping Maintenance Services for Golden Acres Development owned by the Housing Authority of Pompano Beach.

Minority, Women and Section 3 owned businesses are encouraged to participate.

Bid packets are available at the Golden Acres Development Office and on the web-site indicated below. Contractors are responsible for checking the website for any comments or addenda.

**No bids will be accepted after 2:30 pm, (EST) on August 9, 2021**

Bidders may obtain a copy of the bid packet at the websites below under the Bid/Jobs Tab or by contacting the Office:

<http://www.nelsonasc.com/goldenacres/home.asp>

All proposals and all inquiries are directed to:

*Helen Mitchell, COS*  
Site Manager  
Golden Acres Development  
1050 N. W. 18<sup>th</sup> Drive  
Pompano Beach, FL 33069  
Office: 954.972.1444  
Fax: 954.935.6930  
Email: [goldenacres@nelsonasc.com](mailto:goldenacres@nelsonasc.com)

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## **Golden Acres Development Landscaping Specifications**

Landscaper must mow the grassed areas of the property to a height of 2.5-3" as conditions dictate using a rotary mower with sharpened blades at all times.

The lawn must be cut twice per month or as needed according to calendar dates and scheduling. (additional cuts may be needed during the rainy months May-July).

All areas must be edged with a mechanical edger to include: plant beds, tree rings, shrubs, signs, hydrants, walkways, drives and foundations of building at each lawn maintenance service. Both Sides must be maintained fence lines included. **Curbs, sidewalks, etc., are to be cleaned with mechanical blowers and/or brooms to maintain a neat appearance. Heavy accumulations of sand, leaves, gravel, etc., are to be removed.**

### **Fertilization:**

Fertilization two times per year. Weed killer applied as necessary.

### **Shrubs**

Contractor must trim all hedges, shrubs and bushes located on the property once per month or as needed to assure good curb appeal. All vegetation must be trimmed back from the buildings and vines must be removed. All shrubs must be pruned to a distance of 12" from all buildings.

Removal of all weeds from all shrubs on property must be performed one time per calendar month or as needed and by hand when needed.

Removal of shrub that has 40% or more dead material with no chance of reestablishing itself must be replaced with approval from property management (at an additional charge)

### **Trees**

Edge the tree rings at each lawn maintenance service.

Prune trees and always keep limbed up to a height of 7'.

### **Palms**

All palms must have weeds removed as needed, beds must remain weed free. Dead Palm fronds and seeds must be removed when necessary.

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## **Clean Up**

Contractor must blow off / remove debris from all parking lots, curbing/ sidewalks, porches and must haul away all debris.

**DURATION OF AGREEMENT:** The term of the agreement shall be for a period of three (3) years with an option to renew for an additional two (2), one (1) year periods at the discretion of the Owner.

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# Golden Acres Development

## Labor Estimates:

Detail your labor estimates, based on the specified number of occurrences per year, for the following services (these estimates are required for the Owner to properly evaluate the Contractors Bid Proposal)

Work Description (item, unit measure)	Estimated Labor Per Occurrence	Occurrences Per Year	Total Annual Service Fee
1. Mowing & Trimming of all turf areas, including cleanup after maintenance of all sidewalks, drives, etc.			
2. Edging of all sidewalks, driveways and curbs			
3. Flower beds, chemical & manual weeding			
4. Fertilizing flower beds / lawn			
6. Removal of leaves from Parking Lots			
8. Shrub shaping			

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